



Hubbard Public Library
Board of Trustees Meeting
5:00 P.M. Monday, September 12, 2022

AGENDA

I. Call to order

A. ___ *Boyd* ___ *Carsons* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*
___ *Bray* ___ *Hegedus*

B. Excuse absent Trustees

___ *Boyd* ___ *Carsons* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

II. Agenda

A. Approval of Agenda

___ *Boyd* ___ *Carsons* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

B. Recognition of Guests

- Kenny Newell, Friends Liaison

III. Old Business

A. Reading of the Minutes

- July 12, 2021 Regular Board Meeting

B. Committee Reports

- Building and Grounds
- Personnel
- Finance
- Audit
- Records

IV. New Business

A. Correspondence

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities:

a. Department updates

2. Approve Leslie Scaife as full time Circulation Leader at \$14.60 per hour beginning August 1, 2022.

___ *Boyd* ___ *Carsons* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

3. Approve Aaron Slanina as part time 25-hour Circulation Assistant at \$10.50 per hour beginning August 22, 2022.

___ *Boyd* ___ *Carsons* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

4. Approve Wendy Alexander as part time 20-hour Circulation Assistant at \$10.50 per hour beginning September 6, 2022.

___ *Boyd* ___ *Carsons* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

5. Approve the hire of Erin Pizor as part time 30-hour Circulation Assistant at \$10.50 per hour beginning September 19, 2022.

___ *Boyd* ___ *Carson* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

6. Motion to approve unpaid leave for employee Heather Phibbs from October 13, 2022 through November 25, 2022.

___ *Boyd* ___ *Carson* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

7. Motion to approve withdrawing from inventory 2 tables, #195-13 and 195-20. Discard to Friends.

___ *Boyd* ___ *Carson* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

8. Motion to approve withdrawing from inventory 13 chairs, # 195-21, -22, -23, -27, -32, -33, -34, -35, -38, -42, -47, -49, -53. Discard to Friends.

___ *Boyd* ___ *Carson* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

9. Motion to approve withdrawing from inventory 2 office chairs, # TS97-44 and TS88-52. Discard to Friends.

___ *Boyd* ___ *Carson* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

10. Motion to approve up to \$2,000 for Staff Development Day continuing education activities to be held October 10, 2022.

___ *Boyd* ___ *Carson* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

11. Motion to approve maintaining current hours of operation through December 31, 2022.

M, W, F: 9 AM – 5 PM

T, Th: 9 AM – 8 PM

Sat., Sun.: Closed

___ *Boyd* ___ *Carson* ___ *Darko* ___ *Evans* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

V. Items too late for the Agenda

The next regular Board meeting is scheduled for 5:00 P.M.

Monday, October 10, 2022.