



Hubbard Public Library
Board of Trustees Meeting
5:30 P.M. Monday, September 13, 2021

AGENDA

I. Call to order

A. ___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*
___ *Bray* ___ *Hegedus*

B. Excuse absent Trustees

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

II. Agenda

A. Approval of Agenda

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

B. Recognition of Guests

- Kenny Newell, Friends Liaison

III. Old Business

A. Reading of the Minutes

- July 12, 2021 Regular Board Meeting

B. Committee Reports

- Building and Grounds
- Personnel
- Finance
- Audit
- Records

IV. New Business

A. Correspondence

1. Shelby Santullo
2. Marilia Goodemote

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities:

- a. Department updates

2. Motion to approve updated Technical Services Assistant Job Description (draft enclosed).

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

3. Motion for approval to post two 20-hour Technical Services Assistant Positions with starting wage of \$9.50 per hour.

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

3. Motion to approve updated Teen and Technology Public Services Title and corresponding Job Description language (draft enclosed).

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

4. Motion to approve moving Teen and Technology Public Services position to Salary Grade 5 from Salary Grade 4.

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

5. Motion for approval to post Teen and Technology Public Services position with starting wage of \$17.10 per hour.

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

6. Motion to approve painting contractor (bids enclosed).

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

7. Motion to approve Fine and Fee Policy updates. (draft enclosed)

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

8. Motion to approve up to \$1,000 for Staff Day continuing education activities to be held October 11, 2021.

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

9. Motion for retroactive approval of 8.5 hours of unpaid leave for Kathy Herzberger on July 24, 2021.

___ *Boyd* ___ *Darko* ___ *Evans* ___ *Fallen* ___ *Ottenberg* ___ *Sauline* ___ *Tucciarone*

V. Items too late for the Agenda

**The next regular Board meeting is scheduled for 5:30 P.M.
Monday, October 11, 2021.**