



**Hubbard Public Library
Board of Trustees Meeting
Monday, January 13, 2025
5:00 P.M.**

AGENDA

I. Call to order

A. ___ Boyd ___ Carsone ___ Darko ___ Evans ___ Ottenberg ___ Sauline ___ Tucciarone
___ Bray ___ Hegedus

B. Excuse absent Trustees

___ Boyd ___ Carsone ___ Darko ___ Evans ___ Ottenberg ___ Sauline ___ Tucciarone

II. Agenda

A. Approval of Agenda

___ Boyd ___ Carsone ___ Darko ___ Evans ___ Ottenberg ___ Sauline ___ Tucciarone

B. Recognition of guests

- Kenny Newell, Friends Liaison

III. Old Business

A. Oaths of Office for 2024 Board Officers, Fiscal Officer, and Deputy Fiscal Officer

B. Reading of the Minutes

- December 9, 2024 Regular Board Meeting
- December 30, 2024 Reorganizational Meeting
- December 30, 2024 Records and Retention Committee Meeting

C. Committee Reports

- Records
- Building and Grounds
- Personnel
- Finance
- Audit

IV. New Business

A. Correspondence

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities

- a. Usage Statistics
- b. Department Reports

2. Trustee Sauline's term of office will expire March 31, 2025.

3. Motion to approve an emergency exception to the Purchasing Policy in order to address failing HVAC Roof Unit #3. To expedite replacement, with notice to the Board President the unit will be replaced by the current HVAC vendor without enacting the usual bidding process.

___ Boyd ___ Carsone ___ Darko ___ Evans ___ Ottenberg ___ Sauline ___ Tucciarone

V. Items too late for the Agenda

**The next regular Board meeting is scheduled for
5:00 P.M.
Monday, February 10, 2025**